

# Hiring a CMCA

Are you putting your most valuable assets in the hands of the most qualified professionals?



## Why communities should hire a Certified Manager of Community Associations (CMCA®)

As a board member, trustee or volunteer leader working with your association or cooperative, you have fiduciary responsibilities that obligate you to make decisions that can have a profound financial and social impact on your community. Receiving professional and accurate advice and guidance on issues such as reserves, maintenance, insurance, budgets, governance, contracts, the law and rules enforcement can mean the difference between prosperity and disaster.

## Why management companies should hire a CMCA

In the growing and competitive field of community management, clients demand skilled managers who will deliver superior service. Community leaders seek to hire companies that employ qualified professionals. By hiring certified managers, you will instill confidence and demonstrate a commitment to providing your clients with quality professional services. In return, you'll be better able to retain clients and build your business.

## What to look for

To help ensure that you have the expert guidance needed to manage your community's assets most effectively, look for professionals with the CMCA certification.

Administered by the National Board of Certification for Community Association Managers (NBC-CAM), the CMCA program helps ensure that managers have the knowledge, experience and integrity to provide the best possible service to your association. If your manager holds the CMCA certification, he or she has made a commitment to and investment in management as a career and profession.

## How to find a certified professional

- Visit the online Directory of Credentialed Professionals at [www.nbccam.org/hiring/search.cfm](http://www.nbccam.org/hiring/search.cfm). From there, you can search the database for credentialed managers in your area.
- Call NBC-CAM at 866.779.CMCA (M-F, 9-5 ET), and ask our customer care specialists to assist you in a search.
- During the hiring process, ask candidates if they hold the CMCA certification.
- Look for the certification letters "CMCA" following the names of professionals whom you might hire.

## How managers earn the CMCA

The CMCA program is the only national certification program designed exclusively for condominium, cooperative and homeowner association managers.

The CMCA certification recognizes professionals who have demonstrated the fundamental knowledge needed to manage community associations.

Managers with this certification have:

- Successfully completed a prerequisite course on community association management.
- Passed the CMCA Examination, administered by NBC-CAM.
- Committed to strict Standards of Professional Conduct.
- Agreed to comply with continuing education requirements.

# NBC-CAM

National Board of Certification  
for Community Association Managers

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Setting the standard for community association managers nationwide